

TO: Moderated Poster Presenters  
FM: Fred E. Govier, M.D., Program Committee Chairman  
RE: Western Section AUA, 84<sup>th</sup> Annual Meeting



Important Poster Presenter guidelines and deadlines below:



- August 20:** Deadline to receive presenter's disclosure form (enclosed).  
Presenters who do disclose will not be allowed to present.
  
- August 20:** Deadline to receive your acceptance to present paper.  
Make corrections to paper title or names as needed.
  
- August 30:** Deadline to pre-register at discounted rate.  
Visit [www.wsaua.org](http://www.wsaua.org) to register on-line and make hotel reservations.  
All presenters must register.
  
- September 3:** Deadline to receive your Powerpoint Slide (**1 slide only per poster presentation**).  
Slides to follow the 6x6 rule – Email to: [abstracts08@wsaua.org](mailto:abstracts08@wsaua.org) (include your name, abstract#, session in the subject line of the email.)
  
- PowerPoint Slide Instruction :** Submit your Microsoft PowerPoint digital slide as a supplement to your poster presentation.
  - The WSAUA will need to receive your PowerPoint slide in advance via email or CD ROM.
  - MAC Users: Be sure your file can be opened on a P.C. Some early versions of Power-Point may not be compatible.
  - All files will be pre-loaded into an IBM compatible Laptop P.C. where they will be stored for use in your presentation.
  - You will be able to make minor adjustments or bring an updated file on a CD or data stick 24 hours in advance to your presentation at the meeting.
  - Please bring backup of file to meeting.
  - You will NOT be permitted to use your own computer at the time of presentation.
  
- October 26:** Prepare and bring 200 copies on single 8.5"x11" sheet paper displaying supplemental data, conclusions, and/or a scaled down version of your poster on the day of your presentation. Bring your poster materials to set up your board.
  
- Dress code :** Suggested attire for presenters is business attire.
  
- Presentations at the WSAUA Annual Meeting:**
  - must represent a balanced view of the therapeutic options,
  - must identify commercial products if they are unlabeled or investigational uses
  - which use generic names or products contribute to impartiality; if trade names are used, those of several other companies should be used.